



STUDY SKILLS SYLLABUS

FALL 2016



I. Teacher Information

Teachers Name:
Brandie Banner

Room:
2202

Tutorial Days:
Wednesdays 3:30 - 4:30 PM & By Appointment

Course Website:
<http://mjhsbanner.weebly.com/>

Teachers E-mail:
brandie.banner@atlanta.k12.ga.us

School Website:
<http://www.atlanta.k12.ga.us/Domain/3508>

II. Course Description and Objectives

Study Skills is a course designed to give students the tools & time to succeed in school. Students in Study Skills will learn how to set goals, take tests, take notes, plan, and study. They are also given time in class to do Credit Recovery, Edgenuity, ReadingPlus, and MobyMax.

III. Materials and Supplies

Students will be given an Agenda and a Composition book to use in class. Students must have both everyday. If they lose either, they are responsible for buying new one. Students will also be expected to have: pencils, materials necessary for studying for other classes (books/ notebooks), & a good attitude :).

IV. Course Outline/Curriculum Overview

The following academic concepts will be covered. THIS IS ONLY A GUIDE AND IS SUBJECT TO CHANGE.

Topics Covered

- Section 1: Multiple Intelligences
- Section 2: What are Disabilities
- Section 3: Teamwork
- Section 4: SMART Goals
- Section 5: Agendas
- Section 6: Take Responsibility for Learning
- Section 7: Note-Taking Skills
- Section 8: Reading Strategies
- Section 10: Communication Process
- Section 11: How We Learn
- Section 12: The Writing Process
- Section 13: Researching
- Section 14: Time Management
- Section 15: Team Dynamics
- Section 16: Thinking Skills
- Section 17: Memory Skills
- Section 18: Problem Solving
- Section 19: Stress Management
- Section 20: Test-Taking Strategies

Weekly Schedule

Mondays/ Tuesdays - MobyMax Days

Wednesdays/ Thursdays - ReadingPlus Days Fridays - Make-up days

V. Primary Text(s)

Not applicable

VI. Grading Policy:

Formative Pre-Assessment	0%	Pre-Test/Diagnostic Test/Pre-SLO
Agenda Checks	25%	Performance-based Assessments/Quizzes
First Five Activities	25%	SAT/ ACT Practice Questions
Group/Independent Practice (In Class)	50%	Classwork/ Edgenuity/ Credit Recovery/ MobyMax/ Reading Plus

Grading scale

A: 90-100

B: 80-89

C: 70-79

F: 0-69

Grading Systems-Grading Expectations [See Board Policy IHA-R (1)]

2.1. Students shall receive report cards after the end of the 9th, 18th, 27th and 36th weeks of the school year. The report cards received after the semester midpoints (9th and 27th weeks) will be considered progress reports for all students.

2.3. For grades 6-12, evaluation of student mastery shall be cumulative for the semester.

2.4. All students shall receive interim progress reports at least four (4) times per year—4.5 weeks into the school year and midway between report card issuance dates.

VII. Assessment Calendar

There are no formal assessments in Study Skills. The Midterm and Final Exam will be written reflections.

VIII. Classroom Expectations:

Come to class prepared to focus only with the before mentioned material. Be on time and be prepared to learn. At all times everyone in this classroom will conduct himself or herself in a professional manner.

ANY deviation from acceptable behavior shall require immediate attention up to and including referral to an administrator. Any student receiving a grade of 70% or below on any graded work is expected to see me for assistance. Come prepared to discuss how to improve your performance.

Class Rules:

Be respectful, Be prepared, Be kind, Be safe, Be punctual, Work hard

Notebooks/Note-taking:

Notes should be taken in composition books provided by the teacher.

Make-up Policy

MAKING UP MISSED ASSIGNMENTS OR TESTS It is the student's and parent's responsibility to make arrangements for make-up work. Students should ask their teacher for any missed assignments on the first day they return to school.

Deficiency Notices and Progress Reports

The student will periodically receive from the teacher **GRADE PROGRESS** reports and **DEFICIENCY NOTICES**. You should review with your parent(s) or guardian(s) **AND** they must sign and return both the **GRADE PROGRESS REPORT** and **DEFICIENCY NOTICE** on or before the assigned due date.

Expectations for Technology:

There may be times when the teacher will ask you to utilize your own technology during a class. This technology can include a smart phone, laptop, or tablet. When personal technology is not required by the teacher, the electronic device should be OFF and AWAY.

Academic Integrity

The Atlanta Board of Education recognizes that academic integrity is the foundation of academic excellence and student success. It is the responsibility of every student and employee to exhibit honesty, trust, fairness, respect, and responsibility in academic work at all times to support a positive learning environment in the school. Violations of board policy JFA Academic Integrity shall be handled as violations of the student code of conduct and addressed via the progressive discipline guidelines in the Student Handbook.

Parent Expectations

Parental communication and involvement is essential to the success of all students. We fully welcome your involvement. Parents are encouraged to contact the teacher for updates and concerns. If a parent requests a conference, one will be scheduled as soon as possible.

